



BIRTHDAY PARTY CONTRACT
PARTY DATE ____/____/____
DAY Saturday or Sunday ____
TIME 1:30pm or 3:30pm ____

Birthday Child Name _____ Male or Female
D.O.B. ____/____/____ Age ____ School _____ Grade _____
Address _____ City _____ Zip Code _____
Mother/Guardian Name _____ Cell Phone # _____
Father/Guardian Name _____ Cell Phone # _____
Day Phone # _____ Primary Email _____
Estimated number of participants _____ Age-range of participants _____
1st Requested Instructor _____ 2nd Requested Instructor _____

PARTY PACKAGE 1.5 hours / 2 instructors / up to 15 participants plus The Birthday Child is FREE

Includes: 60 minutes Activities, 30 minutes of Celebration Time In Party Room, Tables, Chairs, Goody Bags, Balloons, FREE Trial Class Certificates for all guests and a Mylar Balloon for Birthday Child!

Members \$175.00 Non-Members \$200.00 Each Additional Party Guest is \$10.00

Additional 30 Minutes for Gym Activities is \$75.00 Additional 30 Minutes for Party Room is \$50.00

BIRTHDAY PARTY DEPOSIT
\$50.00 Deposit Date ____/____/____
CHECK# _____ CC# _____ CASH# _____
MEMBER OR NON-MEMBER FEE
Due After Deposit \$ _____
STAFF INITIAL BELOW
Customer Given Copy _____
Add To Master Calendar & Party Folder _____

DAY OF PARTY BALANCE SETTLEMENT
Party Fee Due After Deposit = \$ _____
Extra party participants _____ x \$10.00 = \$ _____
Extra 30 Minutes for Gym Activities x \$75.00 = \$ _____
Extra 30 Minutes in the Party Room x \$50.00 = \$ _____
TOTAL SETTLEMENT PAID = \$ _____
CHECK# _____ CC# _____ CASH# _____

Completed by Party Instructor _____ # _____ Waivers Received

I, _____ (print name), have reviewed the NFGC Birthday Party Policies and understand that my party deposit is NON-REFUNDABLE.

Parent/Guardian Signature

Date

BIRTHDAY PARTY POLICIES

Our party policies have been established to provide excellent service and also help our staff maintain the safety of our guests before, during, and after our Birthday Parties. We ask that you (the Birthday Party host family) share this information with each of your guests before your scheduled party, and then assist our party instructors with full compliance of our policies on the day of your party. Thank you!

GENERAL POLICIES

1. The \$50.00 birthday party deposit is non-refundable if a party is cancelled by the party host family for any reason. Parties can be rescheduled within 30 days of the original party date.
2. At the conclusion of the party, the Birthday Party host family is responsible for settling payment for any non-paid guests who participated. Fees for extra participants are outlined in the Birthday Party Contract, signed by the party host parent(s) at the time of registration.
3. The Birthday Party host family may arrive at their scheduled party no earlier than 20 minutes prior to the start of the party to decorate their designated party area. (Staff members will be at the facility at least 30 minutes prior to the party, but will be focused on general facility readiness & setting up party equipment. Thus, the facility will not be "open" until 20 minutes prior to the party).
4. We recommend all party guests arrive at the gym 5 to 10 minutes prior to your scheduled party start time. This will allow time for dropping off presents, taking shoes off, collecting release forms, completing name tags, and hearing staff introductions & the review of safety rules. NOTE: Guests arriving later than 10 minutes from the start of a party must be escorted (by an adult member of the host family) to the gym floor for introductions – after collecting their NFGC Release Waiver Form [see #5] and getting a name-tag.
5. Prior to participation, a current NFGC Release Waiver Form is required to be signed by a parent or legal guardian for every participant. Participation is defined as any person participating in activities in our instructional areas or any person utilizing any equipment. NFGC Staff will collect the release forms prior to the start of party activities. NOTE: Late guests should sign and give Release Waiver Forms to the party host parent prior to being escorted to the party activities.
6. Alcohol and smoking are not permitted in or immediately around our facility.
7. Soft and flexible clothing must be worn during activities. Avoid clothing with buttons and zippers if possible. Leotards or sweat-shorts and t-shirt are recommended. No shoes, socks or jewelry may be worn during activities in the instruction areas.

ACTIVITY TIME

8. The Activities portion of the party will take place during the first hour ONLY (unless extra time has been agreed and reserved in advance). Our party instructors are in charge of supervising all activities during the instruction hour. All children and guests associated with the party must remain with the group both during the activities portion and celebration portion of the party.
9. Celebration Time (food, cake, and opening presents) will take place during the final 30 minutes in a separate party area. Children and guests are not permitted in instructional areas once the activities portion of the party has ended. Please no food or drinks in the instruction areas!
10. All party participants and guests are required to follow the rules at all times. Participants and guests failing to follow staff instructions or posted NFGC rules will be provided one (1) verbal warning. We ask our party instructors to use their experience, safety training and best judgment when issuing warnings. After a warning, staff may require individuals who continue breaking the rules or not following instruction to sit out for a period of time with their parent(s), or the host party parent. Adults may be asked to join the coaches on the floor for additional child supervision if necessary.
11. An adult must remain with any child 3 years and under at all times.
12. Children not participating in activities must remain with other non-participating guests in the viewing section. Our Party Instructors are not able to supervise the activities and safety of non-participants.
13. Clean-up of your designated party area must be completed within 15 minutes following your party's scheduled conclusion. Our staff needs to prepare the area for other scheduled events.

CELEBRATION TIME

14. The party host family will be responsible for supplying all decorations, tablecloths, a cake knife, matches, candles, plates, forks, napkins, etc.
15. Sorry, no refrigeration is available at our site!

NFGC Thanks You For Letting Us Help Make Your Child's Day a Special One!!